

**Schedule of Payroll Check Dates
2022-2023 Fiscal Year**

EAST BATON ROUGE PARISH SCHOOL SYSTEM

PAYROLL DEPARTMENT

12 Month Employees Bi-Weekly					9, 10 & 11 Month Employees Semi-Monthly					Workshop/Stipends																																																																								
Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By Noon on		Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By 4:30pm on		Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By 4:30pm on																																																																					
M-1	07/01/22	07/01/22	07/08/22	07/05/22	D-2	07/15/22	07/15/22 (D)	07/15/22		WK-1	07/01/22	07/31/22	08/26/22	08/04/22																																																																				
M-2	07/04/22	07/15/22	07/22/22	07/18/22	D-3	07/29/22	07/29/22 (D)	07/29/22		WK-2	08/01/22	08/31/22	09/26/22	09/06/22																																																																				
M-3	07/18/22	07/29/22	08/05/22	08/01/22	D-4	08/15/22	08/15/22 (D)	08/15/22		WK-3	09/01/22	09/30/22	10/26/22	10/06/22																																																																				
M-4	08/01/22	08/12/22	08/19/22	08/15/22	S-1	07/11/22	07/29/22 (B)	08/11/22	08/01/22	WK-4	10/01/22	10/31/22	11/23/22	11/04/22																																																																				
M-5	08/15/22	08/26/22	09/02/22	08/29/22	S-2	08/01/22	08/12/22 (A)	08/31/22	08/15/22	WK-5	11/01/22	11/30/22	12/21/22	12/02/22																																																																				
M-6	08/29/22	09/09/22	09/16/22	09/12/22	S-3	08/15/22	08/25/22	09/15/22	08/26/22	WK-6	12/01/22	12/31/22	01/27/23	01/06/23																																																																				
M-7	09/12/22	09/23/22	09/29/22 THUR	09/26/22	S-4	08/26/22	09/08/22	09/30/22	09/09/22	WK-7	01/01/23	01/31/23	02/24/23	02/03/23																																																																				
M-8	09/26/22	10/07/22	10/13/22 THUR	10/06/22	S-5	09/09/22	09/21/22	10/14/22	09/22/22	WK-8	02/01/23	02/28/23	03/27/23	03/03/23																																																																				
M-9	10/10/22	10/21/22	10/28/22	10/24/22	S-6	09/22/22	10/04/22	10/31/22	10/05/22	WK-9	03/01/23	03/31/23	04/24/23	04/05/23																																																																				
M-10	10/24/22	11/04/22	11/10/22 THUR	11/04/23	S-7	10/05/22	10/19/22	11/15/22	10/20/22	WK-10	04/01/23	04/30/23	05/25/23	05/04/23																																																																				
M-11	11/07/22	11/18/22	11/25/22	11/18/22	S-8	10/20/22	11/01/22	11/30/22	11/02/22	WK-11	05/01/23	05/31/23	06/20/23	06/05/23																																																																				
M-12	11/21/22	12/02/22	12/09/22	12/05/22	S-9	11/02/22	11/15/22	12/15/22	11/16/22	WK-12	06/01/23	06/30/23 (A)	06/24/23	06/15/23																																																																				
M-13	12/05/22	12/16/22	12/23/22	12/15/22	S-10	11/16/22	12/05/22	12/30/22	12/06/22	(A) Deposited on 7/05/23																																																																								
M-14	12/19/22	12/30/22	01/06/23	01/03/23	S-11	12/06/22	12/16/22	01/13/23	01/03/23	In Parish Travel Reimbursement																																																																								
M-15	01/02/23	01/13/23	01/20/23	01/17/23	S-12	01/03/23	01/17/23 (A)	01/31/23	01/18/23																																																																									
M-16	01/16/23	01/27/23	02/03/23	01/30/23	S-13	01/18/23	01/30/23	02/15/23	01/31/23	All travel forms are due by the last business day of the month following travel. Example: Travel in January due by last day of February.																																																																								
M-17	01/30/23	02/10/23	02/17/23	02/13/23	S-14	01/31/23	02/10/23	02/28/23	02/13/23	<table border="1"> <thead> <tr> <th>Travel Beg Date</th> <th>Travel End Date</th> <th>Check DATE</th> <th>Due to Payroll By 4:30pm on</th> </tr> </thead> <tbody> <tr><td>TR-12</td><td>05/01/22</td><td>05/31/22 (A)</td><td>06/18/22</td><td>06/16/22</td></tr> <tr><td>TR-1</td><td>06/01/22</td><td>06/30/22</td><td>08/18/22</td><td>07/29/22</td></tr> <tr><td>TR-2</td><td>07/01/22</td><td>07/31/22</td><td>09/19/22</td><td>08/31/22</td></tr> <tr><td>TR-3</td><td>08/01/22</td><td>08/01/22</td><td>10/20/22</td><td>09/30/22</td></tr> <tr><td>TR-4</td><td>09/01/22</td><td>09/30/22</td><td>11/18/22</td><td>10/31/22</td></tr> <tr><td>TR-5</td><td>10/01/22</td><td>10/31/22</td><td>12/20/22</td><td>11/30/22</td></tr> <tr><td>TR-6</td><td>11/01/22</td><td>11/30/22</td><td>01/19/22</td><td>12/16/22</td></tr> <tr><td>TR-7</td><td>12/01/22</td><td>12/31/22</td><td>02/22/22</td><td>01/31/23</td></tr> <tr><td>TR-8</td><td>01/01/23</td><td>01/31/23</td><td>03/21/22</td><td>02/28/23</td></tr> <tr><td>TR-9</td><td>02/01/23</td><td>02/28/23</td><td>04/19/23</td><td>03/31/23</td></tr> <tr><td>TR-10</td><td>03/01/23</td><td>03/31/22</td><td>05/17/23</td><td>04/28/23</td></tr> <tr><td>TR-11</td><td>04/01/23</td><td>04/30/22</td><td>06/13/23</td><td>05/31/23</td></tr> <tr><td>TR-12</td><td>05/01/23</td><td>05/31/22 (B)</td><td>06/17/23</td><td>06/15/23</td></tr> </tbody> </table>				Travel Beg Date	Travel End Date	Check DATE	Due to Payroll By 4:30pm on	TR-12	05/01/22	05/31/22 (A)	06/18/22	06/16/22	TR-1	06/01/22	06/30/22	08/18/22	07/29/22	TR-2	07/01/22	07/31/22	09/19/22	08/31/22	TR-3	08/01/22	08/01/22	10/20/22	09/30/22	TR-4	09/01/22	09/30/22	11/18/22	10/31/22	TR-5	10/01/22	10/31/22	12/20/22	11/30/22	TR-6	11/01/22	11/30/22	01/19/22	12/16/22	TR-7	12/01/22	12/31/22	02/22/22	01/31/23	TR-8	01/01/23	01/31/23	03/21/22	02/28/23	TR-9	02/01/23	02/28/23	04/19/23	03/31/23	TR-10	03/01/23	03/31/22	05/17/23	04/28/23	TR-11	04/01/23	04/30/22	06/13/23	05/31/23	TR-12	05/01/23	05/31/22 (B)	06/17/23	06/15/23
Travel Beg Date	Travel End Date	Check DATE	Due to Payroll By 4:30pm on																																																																															
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TR-12	05/01/23	05/31/22 (B)	06/17/23	06/15/23																																																																														
M-18	02/13/23	02/24/23	03/03/23	02/27/23	S-15	02/13/23	02/28/23	03/15/23	03/01/23																																																																									
M-19	02/27/23	03/10/23	03/17/23	03/13/23	S-16	03/01/23	03/13/23	03/31/23	03/14/23																																																																									
M-20	03/13/23	03/24/23	03/30/23 THUR	03/27/23	S-17	03/14/23	03/24/23	04/14/23	03/27/23																																																																									
M-21	03/27/23	04/07/23	04/13/23 THUR	04/05/23	S-18	03/27/23	04/06/23	04/28/23	04/17/23																																																																									
M-22	04/10/23	04/21/23	04/27/23 THUR	04/24/23	S-19	04/17/23	04/27/23	05/15/23	04/28/23																																																																									
M-23	04/24/23	05/05/23	05/12/23	05/08/23	S-20	04/28/23	05/10/23	05/31/23	05/11/23																																																																									
M-24	05/08/23	05/19/23	05/26/23	05/22/23	S-21	05/11/23	05/23/23	06/15/23	05/24/23																																																																									
M-25	05/22/23	06/02/23	06/09/23	06/05/23	S-22	05/24/23	06/07/23 (C)	06/16/23	06/08/23																																																																									
M-26	06/05/23	06/16/23	06/23/23	06/19/23	S-23	06/08/23	06/28/23 (E)	06/18/23	06/26/23																																																																									
M-27	06/19/23	06/30/23 (A)	06/30/23	06/28/23	D-1	06/28/23	06/28/23 (D)	06/28/23																																																																										
(A) 10 Day Check-deposited 07/07/23					(A) Certified 10 Day Checks																																																																													
					(B) 10/11 Mth Checks (80 hrs 10mth, 120 hrs 11mth)																																																																													
					(C) 10/11 Mth Checks (80 hrs 10mth, 80 hrs 11mth)																																																																													
					(D) Deferred Pay																																																																													
Total of 261 Paid Days					(E) 11 Month Checks (120 hours)-deposited 07/10/23																																																																													
EBR/NRH/kp/ex>2223PRCAL-V1-05/11/22										(A) Deposited on 7/18/22 (B) Deposited on 7/17/23																																																																								