Ongoing updates provided to School Counselor

Develop IAP and Determine Reasonable Accommodations as a 504 Team

Parent gives consent

Dyslexia: Screening Process (if suspected)

Data Collection and Meeting Preparation
Refer to Tier 1 Documentation Form and Section 504 Authorization for Disclosure of Medical Information Form

Send Parent/Guardian Notice for Parents of Conference Form

504 Coordinator and School Administrator will monitor that accommodations are provided as written in the IAP.
*SBLC may be convened if needed.

504 Coordinator will provide a copy of the IAP and Certificate of Distribution to school test coordinator and to all teachers/staff responsible for providing accommodations.

504 Coordinator and School Administrator will receive referral (Insufficient Progress or Medical Diagnosis)

Provide Parent/Guardian with a copy of the IAP
2. Parents will acknowledge receipt of Due Process Rights for Parents and Students
3. Provide a copy of or link to the Student Rights and Responsibilities Handbook

Parent does not give consent
School can continue to provide interventions (Academic or Behavioral)

Dyslexia: Screening Process (if suspected)

Refer Student to Pupil Appraisal Services

504 Criteria

Parent/Guardian Notice for Parents of Conference Form

Due Process Rights for Parents and Students

Provide Parent with a copy of Evaluation Form

Due Process Rights for Parents and Students

Due Process Rights for Parents and Students

Parent gives consent

Due Process Rights for Parents and Students

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